FAIRFAX COUNTY

2015 Homeowners' Association and Condominium Association Supplement Guide

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July 2015

Fairfax County Homeowners' and Condominium Association Supplement Guide

2015 Legislative Review

TABLE OF CONTENTS

Preface	3
2015 Legislative Updates	4
The Virginia Common Interest Community Board a	
Ombudsman	12
Code of Virginia	14
Fairfax County Ordinances	14
Community Association Resources	16

Preface

The <u>Supplement Guide</u> includes an overview of the legislative amendments from the 2015 Virginia General Assembly Legislative Session and an overview of the activity of the Common Interest Community Board and the Office of the Common Interest Community Ombudsman. The supplement is designed to be an interactive electronic document linking readers to the Code of Virginia, the Fairfax County Ordinances, and other common interest community association resources.

During the 2008 Legislative Session the Common Interest Community Board was developed and charged with the responsibility to adopt regulations necessary to carry out its duties. The Consumer Affairs Branch will monitor the regulatory process and incorporate information about newly adopted regulations into subsequent editions of the Fairfax County Homeowners' and Condominium Association Supplement Guide. These updates, however, are for informational purpose only, and should not be used or relied upon in place of the actual text of the relevant legislation. In addition, homeowner and condominium association members should consult with private legal counsel regarding their specific legal rights and interests, and should in no way rely upon this informational guide for evaluating those specific legal rights and interests.

Please contact the Consumer Affairs Branch of Fairfax County Department of Cable and Consumer Services office at 703-222-8435, TTY 711, if you need additional information or assistance.

2015 Legislative Review

The Virginia General Assembly consists of the House of Delegates and the Senate of Virginia. One of its responsibilities is to enact laws of the Commonwealth of Virginia. The General Assembly meets beginning each January and bills that pass both chambers become law once they are signed by the governor. Each year bills pertaining to the governance of common interest communities may be passed into law. Below you will find reference to the titles, chapters, and sections of the Virginia Code that govern common interest communities which were impacted by the activity of the 2015 Virginia General Assembly session. A brief summary of the changes or additions to the code is provided. The Virginia Code, in its entirety, can be viewed on the Internet by using the Virginia Legislative Information Service.

Title 9.1. Commonwealth Public Safety Chapter 1. Department of Criminal Justice Services

§ 9.1-150.2. Powers of Criminal Justice Services Board relating to special conservators of the peace appointed pursuant to § 19.2-13.

Makes various changes to the laws providing for the appointment of special conservators of the peace, including requiring the Criminal Justice Services Board to adopt regulations establishing compulsory training standards of 98 hours for unarmed special conservators of the peace and 130 hours for armed special conservators of the peace. Addresses the requirement to obtain and maintain designation as a special conservator of the peace for certain activities of security patrols.

<u>Title 13.1. Corporations</u> <u>Chapter 10. Virginia Nonstock Corporation Act</u>

§ 13.1-841. Corporate action without meeting.

Provides that any person may provide that a consent in writing as a member shall be effective at a future time, including the time when an event occurs, but such future time shall not be more than 60 days after such provision is made. Any such consent shall be deemed to have been made for purposes of this section at the future time so specified for the consent to be effective, provided that (i) the person is a member at such future time and (ii) the person did not revoke the consent prior to such future time.

<u>Title 15.2. Counties, Cities and Towns</u> <u>Chapter 9. General Powers of Local Governments</u>

§ 15.2-968. Regulation of parking of vehicles within boundaries of state-supported institutions.

Provides that localities may amend their ordinance to permit the parking of vehicles within residential areas in a public right-of-way that constitutes a part of the state highway system so long as the vehicle does not obstruct the right-of-way.

<u>Title 15.2. Counties, Cities and Towns</u> Chapter 22. Planning, Subdivision of Land and Zoning

§ 15.2-2292. (Effective until July 1, 2016) Zoning provisions for family day homes.

Lowers from five to four the maximum number of children for whom a family day home may provide care without a license, exclusive of the provider's children and any children who reside in the home.

<u>Title 54.1 – Professions and Occupations</u> <u>Chapter 23.3 - Common Interest Communities</u>

§ 54.1-2349. Powers and duties of the Board.

Requires the Common Interest Community Board to develop and publish best practices for declarations consistent with the requirements of the Property Owners' Association Act.

<u>Title 65.2 – Worker's Compensation</u> Chapter 1 - Definitions and General Provisions

§ 65.2-101. Definitions.

Changes the definition of employee to exclude noncompensated employees and noncompensated directors of corporations exempt from taxation pursuant to § 501(c)(3) of Title 26 of the United States Code (Internal Revenue Code of 1954).

<u>Title 55 Property and Conveyances</u> Chapter 4. Form and Effect of Deeds and Covenants; Liens

§ 55-50.4. Private roads; public use; maintenance and improvements.

Notwithstanding any provision of a recorded deed or plat to the contrary, a private road serving a subdivision of 50 or fewer lots may be dedicated for public use and may be taken into the secondary state highway system, subject to the provisions and requirements set forth in §§ 33.2-335 and 33.2-336, if the owner of the fee interest in such private road obtains the written consent of every lot owner in the subdivision whose lot is served by the private road and the holder of any restrictive covenant or easement rights over and concerning the private road prior to making such dedication and before requirements for acceptance of the road into the secondary state highway system are met. Such consent shall be recorded in the land records of the clerk's office of the circuit court of the county wherein the private road is located.

<u>Title 55 Property and Conveyances</u> <u>Chapter 4.2 Condominium Act</u>

§ 55-79.41. Definitions.

Clarifies the definition of "Unit owner" to include any purchaser of a condominium unit at a foreclosure sale, regardless of whether the deed is recorded in the land records where the unit is located. "Unit owner" does not include any person or persons holding an interest in a condominium unit solely as security for a debt.

§ 55-79.42:1. Association charges.

Provides that unit owners' association's are prohibited from charging any fees not expressly authorized by law or in the declaration.

§ 55-79.72:3. Statement of unit owner rights.

Provides that every unit owner under the Virginia Condominium Act who is a member in good standing of the unit owners' association has the right (i) of access to all books and records kept by or on behalf of the association, (ii) to cast a vote on any matter requiring a vote by the association's membership in proportion to the unit or lot owner's ownership interest, (iii) to have notice of any meeting of the executive organ or board of directors and to record and participate in such meeting, (iv) to have notice of any proceeding conducted against the unit to enforce any rule or regulation of the association and the opportunity to be heard and represented by counsel at such proceeding, and (v) to serve on the executive body or board of directors if duly elected.

§ 55-79.76. Meetings of unit owners' associations; quorums.

Provides for a unit owners' association or unit owner to petition the circuit court to order a meeting of the unit owners' association for the purpose of the election of officers if (i) no annual meeting has been held due to the failure to obtain a quorum of unit owners as specified in the condominium instruments and (ii) the unit owners' association has made good faith attempts to convene a duly called annual meeting of the unit owners' association in three successive years that have been unsuccessful due to the failure to obtain a quorum.

§ 55-79.77. Meetings of unit owners' associations and executive organ; voting by unit owners; proxies.

Provides that except to the extent that the condominium instruments provide otherwise, the voting interest allocated to the unit or member that has been suspended by the unit owners' association or the executive body pursuant to the condominium instruments shall not be counted in the total number of voting interests used to determine the quorum for any meeting or vote under the condominium instruments.

§ 55-79.84:01. Notice of sale under deed of trust.

Provides that in accordance with the provisions of § 15.2-979, the unit owners' association shall be given notice whenever a condominium unit becomes subject to a sale under a deed of trust. Upon receipt of such notice, the executive organ, on behalf of the unit owners' association, shall exercise whatever due diligence it deems necessary with respect to the unit subject to a sale under a deed of trust to protect the interests of the unit owners' association.

§ 55-79.87:1. Rental of units.

Provides that except as expressly authorized in this chapter or in the condominium instruments or as otherwise provided by law, no unit owners' association may condition or prohibit the rental of a unit to a tenant by a unit owner or make an assessment or impose a charge except as provided in § 55-79.42:1.

Except as expressly authorized in this chapter or in the condominium instruments, no unit owners' association shall charge a rental fee, application fee, or other processing fee of any kind in excess of \$50 as a condition of approval of such a rental during the term of any lease; require the unit owner to use a lease prepared by the unit owners' association; or charge a security deposit from the unit owner or the tenant of the unit owner.

The unit owners' association may require the unit owner to provide the unit owners' association with a copy of any (i) lease with a tenant or (ii) unit owners' association document completed by the unit owner or representative that discloses the names and contact information of tenant and occupants under the lease. The unit owners' association may require the unit owner to provide the unit owners' association with the tenant's acknowledgement of and consent to any rules and regulations of the unit owners' association.

§ 55-79.97. Resale by purchaser.

Provides that the resale certificate shall not be delivered in hard copy if the requestor has requested delivery of such resale certificate electronically. If the resale certificate is provided electronically by a website link, the preparer shall not cause the website link to expire within the subsequent 90-day period. The preparer shall not charge another fee during the subsequent 12-month period, except that the preparer may charge an update fee of \$50 as provided in §55-79.97:1 after the expiration of the 90-day period from the date of issuance of such certificate.

Provides that if the seller request that an electronic copy be provided to each of the following named in the request: the seller, the seller's authorized agent, the purchaser, the purchaser's authorized agent, and not more than one other person designated by the requestor. If so requested, the unit owners' association or its common interest community manager may require the seller or his authorized agent to pay the fee specified in § 55-79.97:1. The preparer of the resale packet shall provide such resale packet directly to the designated persons.

Provides that the settlement agent shall escrow a sum sufficient to pay such costs at settlement.

<u>Title 55 Property and Conveyances</u> <u>Chapter 26. Property Owners' Association Act</u>

§ 55-509. Definitions.

Clarifies the definition of "Lot owner to mean one or more persons who own a lot, including any purchaser of a lot at a foreclosure sale, regardless of whether the deed is recorded in the land records where the lot is located. "Lot owner" does not include any person holding an interest in a lot solely as security for a debt.

§ 55-509.3. Association charges.

Provides that the Common Interest Community Board may assess a monetary penalty for a violation of this section against any (a) association pursuant to § 54.1-2351 or (b) common interest community manager pursuant to § 54.1-2349, and may issue a cease and desist order against the violator pursuant to § 54.1-2349 or 54.1-2352, as applicable.

§ 55-509.3:1. Rental of lots.

Provides that except as expressly authorized in this chapter or in the declaration or as otherwise provided by law, an association may not condition or prohibit the rental to a tenant of a lot by a lot owner or make an assessment or impose a charge except as provided in § 55-509.3.

Except as expressly authorized in this chapter or in the declaration, no association shall: charge a rental fee, application fee, or other processing fee of any kind in excess of \$50 as a condition of approval of such a rental during the term of any lease; require the lot owner to use a lease prepared by the association; or charge a security deposit from the lot owner or the tenant of the lot owner.

The association may require the lot owner to provide the association with a copy of any (i) lease with a tenant or (ii) association document completed by the lot owner or representative that discloses the names and contact information of the tenant and occupants under such lease. The association may require the lot owner to provide the association with the tenant's acknowledgement of and consent to any rules and regulations of the association.

§ 55-509.3:2. Statement of lot owner rights.

Provides that every lot owner under the Property Owners' Association Act who is a member in good standing of the property owners' association has the right (i) of access to all books and records kept by or on behalf of the association, (ii) to cast a vote on any matter requiring a vote by the association's membership in proportion to the lot owner's ownership interest, (iii) to have notice of any meeting of the executive body or board of directors and to record and participate in such meeting, (iv) to have notice of any proceeding conducted against the lot owner to enforce any rule or regulation of the association and the opportunity to be heard and represented by counsel at such proceeding, and (v) to serve on the executive body or board of directors if duly elected.

§ 55-509.5. Contents of association disclosure packet; delivery of packet.

Provides that the disclosure packet shall not be delivered in hard copy if the requestor has requested delivery of such disclosure packet electronically. If the disclosure packet is provided electronically by a website link, the preparer shall not cause the website link to expire within the subsequent 90-day period. The preparer shall not charge another fee during the subsequent 12-month period, except that the preparer may charge an update fee of \$50 as provided in § 55-509.6 after the expiration of the 90-day period from the date of issuance of such packet.

§ 55-509.6. Fees for disclosure packet; professionally managed associations.

Provides that the preparer of the disclosure packet shall provide the disclosure packet directly to the designated persons.

§ 55-516.01. Notice of sale under deed of trust.

Provides that in accordance with the provisions of § 15.2-979, the association shall be given notice whenever a lot becomes subject to a sale under a deed of trust. Upon receipt of such notice, the board of directors, on behalf of the association, shall exercise whatever due diligence it deems necessary with respect to the lot subject to a sale under a deed of trust to protect the interests of the association.

The Virginia Common Interest Community Board and the Office of the Ombudsman

Effective July 1, 2008, the Virginia General Assembly passed HB 516 and SB 301 which established the Common Interest Community Board. The legislation was the result of a joint effort between the Housing Commission and members of the Community Associations Institute, Virginia Association of Community Managers, Virginia Association of Realtors, industry lawyers and accountants. It created the Common Interest Community Board and the Office of the Common Interest Community Ombudsman.

The Common Interest Community Board (CIC Board) consists of 11 citizens appointed by the Governor. The CIC Board is representative of industry professionals including three common interest community managers, a community association attorney, a certified public accountant, a representative of the time-share industry, two real estate developers, and three Virginia citizens, one of whom serves or has served on the governing board of an association that is not professionally managed at the time of appointment and two of whom reside in a common interest community. View the current Board Roster for appointed board member information. The CIC Board is charged with the development and regulation of educational requirements, licensing and certification of community managers and employees, the complaint process for the Office of the Ombudsman's Office, the administration of the Common Interest Community Management Information Fund, and the enforcement of regulations established under its authority.

The CIC Board is responsible for administering Virginia's property registration laws: the Condominium Act (Code of Virginia, Title 55, Chapter 4.2), the Virginia Real Estate Time-Share Act (Code of Virginia, Title 55, Chapter 21), the Virginia Real Estate Cooperative Act (Code of Virginia, Title 55, Chapter 24), and the Property Owners' Association Act (Code of Virginia, Title 55, Chapter 26). These statutes generally require registration and certain disclosures by land developers. The CIC Board is authorized to promulgate regulations to fulfill the requirements of these acts. The CIC Board regulates the sale of new condominiums and time-shares. The Condominium Act and the Real Estate Time-Share Act cover transactions occurring within the Commonwealth, even if the property involved is located outside the Commonwealth. Additionally, property owner, condominium, and cooperative associations are required to file annual reports with the board. The fees from the annual reports go to fund the Common Interest Community Management Information Fund, which in turn helps to fund the Common Interest Community Management Recovery Fund (Code of Virginia, Title 54.1, Chapter 23.3).

The Common Interest Community Board has established a number of Regulatory Committees to review applicable regulations and to explore education needs and requirements. Information about the applicable regulations can be reviewed below:

- o Common Interest Community Manager Regulations (licensure)
- <u>Condominium Regulations</u> (project registration)
- <u>Time-Share Regulations</u> (project registration)
- <u>CIC Management Information Fund Regulations</u> (annual report filing requirements and fees)

Visit the <u>Common Interest Community Board website</u> for information about the board's regulatory activity, board and committee meetings and minutes, forms and applications, and news and publications.

The Office of the Common Interest Community Ombudsman offers assistance and information to association members regarding the rights and processes available to them through their associations. As required by statute The Common Interest Community Ombudsman Regulations were established and were effective July 1, 2012. This regulation requires that associations set rules for receiving and considering complaints from members and other citizens. Specifically, the regulation (i) requires associations to establish written complaint procedures; (ii) requires the maintenance of association complaint records; (iii) sets time frames in which associations must complete certain actions; (iv) indicates the consequences for failure of an association to establish and utilize a complaint procedure; and (v) establishes procedures and forms for filing a notice of final adverse decision. The law that authorizes the Board to establish these regulations is found in Chapter 29 (§ 55-530) of Title 55 of the Code of Virginia. Associations were required to have an established Association Complaint Procedure adopted by September 28, 2012.

The Office of the Common Interest Community Ombudsman issues Determinations in limited circumstances, upon review of eligible Notices of Final Adverse Decision resulting from the submission of a complaint through an Association's Complaint Procedure. An Ombudsman Determination is not a judicial verdict, court decree, Board order or official opinion. It is legally non-binding and strictly limited to laws and regulations pertaining exclusively to common interest communities.

Visit the <u>Common Interest Community Ombudsman's website</u> for <u>Guidelines for Review of Complaint Procedures</u>, forms, determinations, and news and publications.

The Code of Virginia

The most updated and current version of the entire Code of Virginia is available online through the <u>Virginia Legislative Information System</u>.

The <u>Virginia Condominium Act</u>, Title 55, Chapter 4.2, and the <u>Virginia Property Owners Association Act</u>, Title 55, Chapter 26, of the Code of Virginia are the state civil statutes that authorize and govern condominium and homeowners' associations within the Commonwealth. <u>The Virginia Nonstock Corporation Act</u>, Title 13.1, Chapter 10, establishes the requirements and regulatory authority under which non-profit associations can incorporate.

The Code of Fairfax County

The <u>Code of Fairfax County</u> is available online. To access ordinances frequently referenced by common interest communities, review the full Table of Contents and select the appropriate chapters as follows:

Chapter 31 Peddlers, Solicitors and Canvassers

Chapter 41.1 Animal Control and Care

Section 41-2-4 Unrestricted dogs prohibited; leash law Section 41-2-6 Animals causing unsanitary conditions

Chapter 69.1 Water Reconciliation Facilities Ordinance

Chapter 82 Motor Vehicles and Traffic

Section 82-1-3 Enforcement by County officers Section 82-5-32 Removal (towing) of vehicles

Chapter 108 Noise

Article 5 Nuisance Noise

The Zoning Ordinance of Fairfax County

The Zoning Ordinance of Fairfax County, Virginia, regulates zoning in Fairfax County. It is intended to promote the health, safety and general welfare of the public and to implement the adopted <u>Comprehensive Plan</u> for the orderly and controlled development of the county. It is administered by the Fairfax County Department of Planning & Zoning (DPZ) whose mission is to promote livable communities which enhance the quality of life for the present and the future.

The Fairfax County Zoning Ordinance is subject to periodic revisions upon action by the Board of Supervisors. The Zoning Ordinance presented here is current as of October 28, 2014. Should you have any questions regarding the Zoning Ordinance, please contact 703-324-1314, TTY 711 and ask to speak with the planner of the day.

Article 1, Part 1 Constitution of the ordinance

Article 1, Part 2 Purpose and intent

Article 1, Part 4 Conflicting ordinances

Article 1, Part 7 Common open space

Article 2, Part 3 Interpretation of District regulations – open space

Common Interest Community Resources

A list of local, state, and national resources has been provided to assist you in governing your association effectively. When available, an electronic link to the resource is included for your convenience.

Common Interest Community Organizations and Resources

Community Associations Institute (CAI) National Office

703-970-9220

• Provides published information, training programs, and professional references

CAI - Washington Metropolitan Chapter

703-750-3644

• Serves the educational, business, and networking needs of the community association industry

Fairfax County Consumer Affairs Branch

703-222-8435

• Provides advice and guidance to homeowner and condominium associations, "Your Community, You're Connected" on Fairfax County Government Channel 16

Fairfax County Federation of Citizens Association Inc.

(No Public Phone Number)

• Promotes opinions and consensus of citizens associations throughout Fairfax County; enhances general welfare of citizens and communities

Fairfax County Office of Public Affairs

703-324-3187

• Publishes "Newcomers Guide" and quarterly newsletter for citizens; serves as the "Information Connection" to and for Fairfax County government

<u>Institute of Real Estate Management</u> (IREM)

301-948-7962 Northern Virginia Chapter

800-837-0706 IREM Headquarters

• Provides education, resources, information, and membership for real estate management professionals

Northern Virginia Association of Realtors

703-207-3200 **or** 3238

• Provides general information on Northern Virginia locales and access to local realtors

Community Enhancement Safety Programs

Fairfax County Fire Prevention Division

703-246-4800

• Provides fire suppression, emergency medical, technical rescue, fire prevention, and educational services

Fairfax County Neighborhood Watch Community Crime Prevention Program

(Contact Your Local Police Department)

 Promotes "Neighborhood Watch" safety, security, education, and crime prevention programs

Northern Virginia Soil and Water Conservation Service

703-324-1460

• A self-governing subdivision of the Commonwealth of Virginia, offers environmental leadership, technical assistance, and environmental education

Electric Service Providers

Dominion Virginia Power

888-667-3000

• Electric outdoor lighting program private streets – residential and commercial buildings

Northern Virginia Electric Cooperative

703-335-0500 **or** 888-335-0500

 Delivers cost-efficient, reliable energy to residential, commercial, business, and government

Fairfax County Code Requirements and Enforcement

Animal Services Division

703-691-2121

• Oversees the animal shelter and animal control wildlife biologist. To make a report, contact County Police non-emergency dispatch number

Code Compliance

703-324-1300

• Enforces the codes and ordinances which regulate property maintenance and construction in Fairfax County

Consumer Affairs Branch

703-222-8435

• Mediates consumer complaints against businesses, tenant-landlord disputes, and cable issues; answers advice inquiries and provides community outreach presentations

Environment and Facilities Inspection

703-324-5033

• Handles erosion/sediment control, grading, agreements, project approval, amendments, completion, site, and construction complaints

Environmental Health Division

703-246-2201 **or** 2205

• Provides information on sanitary standards, wells and septic systems, maintenance, and repairs

Land Records Division

703-691-7320

 Maintains copies of condominium and homeowners associations declarations, deed of dedication, and bylaws

Maintenance and Stormwater Management

703-324-5500

• Maintenance of stormwater management facilities is required as a condition for land use approval

Permits Division

703-222-0810

• Issues building, demolition, electrical, mechanical, plumbing, home improvement, deck, and garage permits

Planning Division

703-324-1380

 Maintains the county's Comprehensive Plan, processes amendments to the Plan, evaluates land use

Real Estate Division

703-222-8234

 Maintains real estate assessments, provides assessment analysis and information about appeals, relief and exemptions

Solid Waste Management Recycling and Trash

703-324-5230

• Includes the Division of Solid Waste Collection/Recycling, the Division of Solid Waste Disposal and Resource Recovery

Stormwater Management

703-324-5033

 Responsible for controlling runoff, (rain, melting snow, and ice, etc.) draining off roads, sidewalks driveways, roofs, and other hard surfaces

Wastewater Management

703-324-5030

• Protects both the public's health and the region's water quality by collecting and treating wastewater

Zoning Administration Division

703-324-1314

 Enforces, maintains, and administers the provisions of the Fairfax County Zoning and Noise Ordinances

Zoning Evaluation Division

703-324-1290

• Processes all zoning applications submitted to the county

Zoning Permit Review Branch

703-222-1082

• Issues building non-residential use permits, permit records, home occupation permits, setbacks, and general easement questions

Insurance

Virginia State Corporation Commission

804-371-9185

 Regulates companies and agents, and provides consumer information and Bureau of Insurance

Lawn and Garden Landscaping

Fairfax County Soil Science Office

703-324-5033

• Offers an online description and rating for soil types, which are useful in determining in the development of suitability on particular soils in an urban area

Fairfax County Urban Forest Management Division

703-324-1770

Provides guidance about tree planting and reforestation, handles general pest questions

Northern Virginia Soil and Water Conservation Service

703-324-1460

• A self-governing subdivision of the Commonwealth of Virginia offers environmental leadership, technical assistance, and environmental education

Virginia Cooperative Extension

703-324-5369

• Provides research-based educational resources about environmental horticulture

Legal Reference

Fairfax Bar Association

703-246-2740

• Provides information about legal matters

Lawyer Referral Service

703-246-3780

• Non-profit public service of the Fairfax Bar Association

Pavement Maintenance

Fairfax County Stormwater Management

703-324-5033

• Manages the process of controlling the runoff draining off roads, sidewalks, driveways, roofs, and other hard surfaces

National Asphalt Pavement Association

888-468-6499

 Provides technical, educational, and marketing materials and supplies to users and specifiers of paving materials

Virginia Department of Transportation (VDOT)

800-367-7623

• Provides public road maintenance, snow removal, signs, hazards, etc.

Recreation Construction and Maintenance

American Sports Builders Association

410-730-9595

• Provides technical information, and consumer-oriented information on the process of selecting a site, choosing a contractor, and identifying a surface

Fairfax County Park Authority

703-324-8702

• Provides in-depth information on county parks, facilities, programs, and maintenance responsibilities

Northern Virginia Regional Park Authority

703-352-5900

• Provides diverse regional recreational and educational opportunities

U.S. Consumer Protection

800-638-2772 **or** 301-504-7921

• Protects the public from unreasonable risks of serious injury or death from thousands of types of consumer products under the Agency jurisdiction

State Laws and Regulatory Authorities

Code of Virginia Legislative Information System

• Electronic access to Virginia state laws

Community Interest Community Ombudsman's Office

804-367-2941

 Assists individuals in understanding and exercising their rights in resolving alleged violations of governing state statutes

Office of the Common Interest Community Board

804-367-0362, Registration Division: 804-367-8510

 The administrative office of the Common Interest Community Board provides information about board meetings, board actions and the regulatory process.
 Administers the application process for common interest registration process for common interest community associations

State Corporation Commission

804-371-9773

Regulates corporate entities and utilities

Taxes

Fairfax County Department of Tax Administration (DTA)

703-222-8234

• Charged by law with the responsibility to assess and collect taxes for Fairfax County

United States Department of Treasury - Internal Revenue Service

800-829-1040 **or** 800-829-3676

• Provides assistance to individuals and businesses to file Federal tax with information, forms, and publications

Trash Collection & Recycling

Fairfax County Division of Solid Waste Collection and Recycling

703-324-5230

• Fairfax County trash service information, applications, and private trash information

Herndon Dept. of Public Works

703-435-6853

• Handles collection of refuse and yard waste information

Utilities

City of Fairfax Department of Public Works

703-385-7810

 Responsible for providing safe portable water and reliable sanitary sewer service to the city's customers

City of Falls Church

703-248-5070 **or** 703-248-5071

• Provides overall operation and maintenance of the City's water distribution system, storm sewer system, and sanitary sewer system

Columbia Gas of Virginia

800-543-8911 / 24-hour Emergency Service: 800-544-5606

• Natural gas service for parts of Chantilly and Herndon

Dominion Virginia Power Company

866-366-4357

• Electric outdoor lighting program; private streets, residential and commercial buildings

Fairfax County Planning and Design Division

703-324-5033

• Manages county streetlights program and installation criteria

Fairfax County Water Authority

703-698-5600

 Manages an integrated water system for supplying and distributing water among Fairfax County residents

Herndon Department of Public Works - Water and Sewer

703-435-6814

• Provides safe and dependable informs citizens of the supply of drinking water, and efforts taken to protect the water supply

Northern Virginia Electric Cooperative (NOVEC)

703-335-0500 **or** 888-335-0500, Service for new home build: 703-754-6750

• Cooperative supplier of electricity and energy services

Vienna Water and Sewer

703-255-6385

 Conducts water quality sampling and analysis, resolves complaints, and handles meter reads

Washington Gas

703-750-1000

• Delivers natural gas to customers throughout Washington, DC, and the surrounding region